

Troop Dues & Event Payment Tracker

One spreadsheet, seven linked tabs — track dues, campout fees, and summer camp payments without juggling separate lists or a folder full of files.

QUICK START

- 1 Add every scout to the Roster tab.
- 2 Add this year's dues and event fees to the Events tab.
- 3 Log each payment in the Payments tab — pick the scout and event from the dropdown menus.
- 4 Open the Dues Summary tab any time to see who owes what.

HOW THE TABS WORK TOGETHER

Tab	What it's for
Roster	Every scout in the troop — name, patrol, and parent contact. One row each.
Events	Every fee your troop collects this year — separate Scout Fee and Adult Fee columns, since adults often cost less (or nothing, if they bring their own food).
Payments	The link between scouts and events. Pick a scout, event, and Payer Type from the dropdowns — Amount Due auto-fills the right rate, then log what was paid.
Dues Summary	Auto-calculated — total owed, total paid, and balance for every scout. Updates itself as you log payments.
Adults	Names for the Adult Name dropdown in Payments — add parent/leader names here.
Scout Lookup	Pick a scout from the dropdown to see every payment row for just that scout.
Fundraising Credit	Every fundraiser payout a scout earns — automatically reduces what they owe overall, not tied to one specific due.

Tip: list annual dues as its own row in the Events tab, right alongside campouts and summer camp — that way one Dues Summary tab shows the whole financial picture for every scout, not just event fees.

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