

Troop Treasurer

Manages troop finances so the Scoutmaster can focus on scouts.

OVERVIEW

The Treasurer handles all troop money — dues collection, account balancing, budget tracking, and financial reporting to the committee. Accuracy and transparency are the whole job.

RESPONSIBILITIES

- 1 Maintain the troop bank account and records
- 2 Collect and track dues and event fees
- 3 Pay troop bills and invoices
- 4 Present a financial report at every committee meeting
- 5 Help build the annual troop budget
- 6 Coordinate with recharter on annual dues to BSA

TIME COMMITMENT

2–3 hours/week plus committee meetings

IDEAL FOR

A detail-oriented adult with bookkeeping or finance comfort

WORKS WITH

Committee Chair

Scoutmaster

Fundraising Chair

TIPS FROM LEADERS WHO'VE DONE IT

Separate troop funds from personal funds — always. Use a dedicated account.

Two signatures on checks is a best practice, not bureaucracy.

Report actuals vs. budget every month, not just totals.

Keep receipts for everything. Audit-readiness protects everyone.