

Annual Troop Budget Planner

Fill in projected numbers each fall before your program year starts, then track actuals as the year goes. Built to match how troop money actually moves — dues in fall, recharter in winter, camp deposits in spring.

Troop number:

Charter organization:

Program year:

Treasurer / preparer:

INCOME

Category	Projected	Actual	Notes
Annual dues collected			
Popcorn / fundraiser sales			
Camping & event fees collected (pass-through)			
Charter organization support			
Friends of Scouting / donations			
Fundraising events (car wash, mulch sale, etc.)			
Other income			
Total income			

EXPENSES

Category	Projected	Actual	Notes
BSA registration & recharter fees			
Council camp fees / summer camp deposits			
Program equipment & supplies			
Advancement awards (badges, rank patches, pins)			
Court of Honor / recognition events			
High adventure / special trips			
Adult leader training			
Insurance, printing & administrative			
Other expenses			
Total expenses			

Total projected income	Total projected expenses	Projected year-end balance

QUARTERLY CASH-FLOW TIMELINE

Troop money doesn't move evenly across the year — use this to see which quarters need cash on hand before income arrives.

Quarter	Typically due / happening	Cash needed
Fall (Sep–Nov)	Recharter paperwork, dues collection, popcorn/fundraiser sale	
Winter (Dec–Feb)	Recharter fees due, program planning, Klondike/winter camp	
Spring (Mar–May)	Summer camp deposits, Court of Honor, elections	
Summer (Jun–Aug)	Summer camp balance, high adventure, new Scout join night	

Committee notes / carryover from last year:

Review this at every committee meeting, not just at recharter time — a budget that only gets checked once a year is just a guess with extra steps. Most troops keep a reserve equal to one summer camp's worth of deposits so a slow popcorn or fundraiser season doesn't become a crisis.

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